



warrington housing  
association

The Gateway, 89 Sankey Street, Warrington, Cheshire WA1 1SR  
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## CONFIDENTIAL HOUSING APPLICATION FORM

Please complete this form with care and ensure that you give FULL DETAILS of your present circumstances.  
Please print details in BLOCK CAPITALS. All information will be treated in confidence.

### A. Personal details

#### 1. Details of ALL people living with you, applicant first. (✓ in last column those being rehoused with you)

Mr/ Mrs	Surname	First Name/s	Sex	D.O.B.	Relationship to Applicant	✓
					<b>Applicant</b>	
<b>National insurance number applicant</b>						
<b>National insurance number partner</b>						

#### 2. Current address where you are living (please provide proof ie tenancy agreement/utility bill)

Address:	
Postcode:	phone numbers:
Mobile numbers	Email :

#### 3. Date you moved to the above address

DAY	MONTH	YEAR

#### 4. Give details of any people who wish to be rehoused with you but who are not living with you at present

Name	Present Address	Reason for not living with applicant	Date of birth

#### 5. Details of anyone who is pregnant?

<b>Name of expectant mother</b>
<b>Expected date of birth</b>

6. Are you involved in a marital dispute with partner? YES  NO

If Yes and you have children -give the number of days per month contact agreed either through the Court or by voluntary agreement.

**Please provide written proof of contact arrangements. Please note if you only have partial access to your children we can only consider you for apartments and not houses.**

**7. Medical Problems**

Does anyone in your household who requires rehousing suffer from any illness or disability which is affected by their current housing conditions?

YES <input type="checkbox"/> NO <input type="checkbox"/> (If YES name of person(s))
Describe main type of disability/illness and how it is made worse by your housing conditions :

**8. Employment**

Are you or your partner/joint applicant employed?

YES <input type="checkbox"/> NO <input type="checkbox"/> (If Yes give details and address of employer)
Applicant
Partner

**9. Income/Savings**

Giving details of any income you receive

	Weekly Earnings £ (after Tax/N.I.)	Pension/type of benefits	Total Savings/Shares etc
Applicant			
Partner			

**10. Other Property Details**

10.1 Do you, your partner or anyone to be rehoused with you own, or part-own, any other property?

YES  NO

If YES give details below

ADDRESS:
If you are not living there give reason (s).

10.2 If you own the property, please state

Value of property £\_\_\_\_\_ Mortgage outstanding £\_\_\_\_\_

Please note that if you still own your own home we will need to know if the property is on the market with proof of this. If the property cannot be sold or transferred to a former partner, we will need legal proof of this.

10.3 Have you ever owned your own home? YES  NO

If YES, give details and date sold \_\_\_\_\_

\_\_\_\_\_

10.4 Do you, your partner or anyone to be rehoused with you still have a tenancy or joint tenancy of any other property?

YES  NO

If YES give details below

ADDRESS:
If you are not living there give reason (s).
Name and address of landlord: Landlords telephone number/mobile: Do you have any outstanding rent arrears- please give details

10.5 Give any previous addresses for the **5 years** before your current address.  
It is important that you provide this information, and give full details.

Address	Date from	Date To	Details, i.e. privately rented, lodging with family	Name & Address of Landlord and contact details

11. Do you own a pet? YES  NO

If YES, give details \_\_\_\_\_

Please note, some pets are not accepted in flats without direct access to the outside.

## B. Details of your current accommodation

1. Please put a tick in the box in each column that describes the type of property you occupy and the type of tenancy you have. **You should only tick one box in each column.**

TYPE	✓	TENURE	✓
Bedsit		Lodger	
Sharing an apartment		Living with relatives	
Sharing a House		Private Tenant	
Sharing a Bungalow		Housing Association Tenant	
Sole use of a Flat		Council Tenant	
Sole use of House		Shared Ownership tenant	
Sole use of Bungalow		Owner Occupier	
Caravan/Mobile home		Home provided with job	
Hostel		Armed Forces accommodation	
Bed & Breakfast		No fixed abode/homeless	
Other-(give details)		Other - (give details)	

2. How many bedrooms does your home have? \_\_\_\_\_

3. Does your landlord live at the same address? YES  NO

If YES, are you related to your landlord? YES  NO

If YES, please state relationship

4. If you do not own your home, please give the name and address of your current landlord

Name of current landlord	
Address of current landlord	
Contact details	

5. Do you have any outstanding arrears? Please give details: \_\_\_\_\_

### 6. Risk of Homelessness

Have you been asked to leave your current accommodation? YES  NO

If YES, by whom?

Do you have a Court date/order? YES  NO

If YES give details

6. If you live in apartments what floor do you live on?

Please ✓

Basement  Ground  1<sup>st</sup> Floor  2<sup>nd</sup>  3<sup>rd</sup>  Above 3<sup>rd</sup>  Please specify

Is there a lift? YES  NO

If Yes, does it go to your floor of access? YES  NO

**7. Access to Facilities**

If you share facilities such as cooking, kitchen and bathroom with non family members please give us details:

**8. Further information**

Tell us briefly why you wish to be considered for housing. You should mention any particular problems that you have in your present accommodation that you think should be taken into account when considering your housing need e.g. If you believe any medical problems or disabilities are made worse by your living conditions, your property is in disrepair or there are any social reasons.

**9. Area Preferences**

Please ✓ the areas you are interested in. The more restrictive you are in your choices, the longer it may take to rehouse you if your application is successful. Please also check on the property details that we have suitable size properties in the areas you request, i.e. couples and singles without children will only be considered for one-bedroom accommodation.

- |   |     |                          |
|---|-----|--------------------------|
| Any Area  | YES | <input type="checkbox"/> |
| Bewsey  | YES | <input type="checkbox"/> |
| Birchwood/Locking Stumps                                | YES | <input type="checkbox"/> |
| Burtonwood  | YES | <input type="checkbox"/> |
| Cinnamn Brow  | YES | <input type="checkbox"/> |
| Culceth   | YES | <input type="checkbox"/> |
| Great Sankey/Hood Manor                                 | YES | <input type="checkbox"/> |
| Lingley Green (Cronulla Drive)                          | YES | <input type="checkbox"/> |
| Padgate/Fairfield                                       | YES | <input type="checkbox"/> |
| Orford (Longfield Road)                                 | YES | <input type="checkbox"/> |
| Town Centre(Bank Quay)                                  | YES | <input type="checkbox"/> |
| Wilderspool (Clarke Avenue/Minerva Close)               | YES | <input type="checkbox"/> |
| Grappenhall(Ashley and Ollerton Close)                  | YES | <input type="checkbox"/> |
| Stockton Heath (Limetree Avenue, Montclare Cres etc)    | YES | <input type="checkbox"/> |
| Latchford(Brook House, Milton Gr,Thelwall Lane etc)     | YES | <input type="checkbox"/> |
| Fearnhead/Blackbrook(Lancaster and Wellington Close)    | YES | <input type="checkbox"/> |
| Rixton (School Lane)                                    | YES | <input type="checkbox"/> |
| Risley(Warrington Rd)                                   | YES | <input type="checkbox"/> |
| Longford St. area (St.Benedicts Close, Earl Street etc) | YES | <input type="checkbox"/> |
| Whitecross (Bostock St, Kimberley St, Wellfield St)     | YES | <input type="checkbox"/> |
| Longbarn  | YES | <input type="checkbox"/> |
| Lymm(Raven Court retirement scheme)                     | YES | <input type="checkbox"/> |

**10 Private rentals**

We sometime have Landlords who offer us properties to manage. These properties may be more expensive than our own properties and the tenancy agreement we offer would generally be a 6 or 12 month assured short hold. These properties may become available quicker than our own properties. Would you be interested in being considered for properties owned by private landlords but which we manage? YES  NO

11. Where did you hear about WHA? Family & friends  internet  advert  other

If other please say where \_\_\_\_\_

We welcome applications from all sections of the community. The following questions are asked to enable us to monitor performance and complete statistical returns. If you prefer, you need not answer the questions. Refusal to answer will not affect your application.

**What do you consider to be your ethnic origin? Please ✓ the appropriate box.**

- a. White: British  Irish  Other
- b. Mixed: White and black Caribbean  White and black African  White and Asian  other
- c. Asian or Asian British: Indian  Pakistani  Bangladeshi  Other
- d. Black or black British: Caribbean  African  Other
- e. Chinese or other ethnic group Chinese  Other  f. Gypsy or Romany traveller

**What is your nationality? Please ✓ the appropriate box.**

- UK national resident in uk  UK national returning from residence overseas
- Czech Republic  Estonia  Hungary  Latvia  Lithuania  Poland  Slovakia  Bulgaria
- Romania  Other European Country  Any other Country

**What is your sexual orientation? Please ✓ the appropriate box.**

Heterosexual/straight  gay man  gay woman/lesbian  bisexual  other  prefer not to say

**What is your religion? Please ✓ the appropriate box.**

- None  Christian including C of E, catholic, protestant and all Christian denominations
- Buddist  Hindu  Jewish  Muslim Sikh  Other  prefer not to say

Do you consider yourself or a member of you household to have a disability as defined in the Disability Discrimination Act 1995? (The Act defines disability as “a physical or mental impairment which has substantial and long-term effect on a person’s ability to carry out normal day to day activities”) Yes  No

Are you related to any member of staff or Board member Yes  No   
If yes give details \_\_\_\_\_

**IMPORTANT** - Please sign and date this application after carefully reading the following:-

I/we declare that the details given above are true and accurate, and understand that possession may be sought if accommodation is obtained on the basis of this information. I/we also give permission for Warrington Housing Association to seek more detailed information on any previous addresses, or any information about my mortgage accounts.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Once your application is registered you must tell us of any change of circumstances or change of address**